

ST JOHN'S C OF E PRIMARY SCHOOL

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SUPPLEMENTARY CLERGY FORM

SUPPLEMENTARY INFORMATION FORM FOR ADMISSION TO ST JOHN'S CHURCH OF ENGLAND SCHOOL KINGSTON UPON THAMES

Completion instructions: Parents/carers should fill in this form **only** if they are applying for a foundation place*. The completed form should be returned direct to the school by the closing date. Failure to return this form will result in any application being considered under the open place.

You should ensure that you have a copy of the admission policy prior to completing the form and returning it to the School by 12.00 hours on **[insert closing date]**. **You must also complete the Common Application Form (see Admissions Policy and the School's Supplementary Admissions Form)** available from your home Local Authority and name this school on that form. The Common Application Form should be returned direct to your home Local Authority.

NB: Parents should only complete this form if they are applying for a Foundation place.

1 Pupil Information

Surname of child:

Other Name(s):

Date of birth:

2 Parent/Guardian Information

Name of parent(s)/guardian(s):

Home address:

Post Code:

Home telephone:

Daytime telephone (if different):

3 Church Worship – to be completed by a member of the clergy

Name of Church which you attend:

If this is not an Anglican Church please state the denomination to which your church belongs

Do you attend church worship regularly? **Yes** **No**

Have you worshipped in this church for at least two years prior to application? **Yes** **No**

In exceptional cases, a parent/carer for whom unavoidable circumstances have prevented his/her attending worship at least fortnightly may be considered to be a faithful and regular worshipper; the relevant Minister will determine whether, or not, there were unavoidable circumstances. **Please provide brief details below:**

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.....
.....

If you have worshipped for less than two years at your current church please supply the name and address of your previous church and minister below, in addition to your current minister overleaf.

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.....

4 Church Information

Name of Priest/Minister:

Address of Priest/Minister:

Post Code:

NB: If a family is refused a place at the school and appeals against the Governors' decision, this form may be used as evidence at the appeal.

I can confirm that the information given above is correct and that I have read the Admission Policy

Signed:.....

Parent/Guardian

Date:

Please do not complete the Minister's section below: your minister should complete the following section to verify the information given in paragraphs 3 and 4 above

5. For Minister's reference only:

Can you confirm that the parent/carer is a faithful and regular worshipper of your church in terms of our admission policy'

In answering the question above, you may take into account any unavoidable circumstances that have prevented the parent/carer from attending worship in your church. **Yes/No**

NB: If a family is refused a place at the school and appeals against the governors' decision, this form may be used as evidence at the appeal.

**Signed:
(Minister)**

Date:

Once signed, the Church's involvement in the Admission process is complete.